

# **18th District Agricultural Association/Eastern Sierra Tri-County Fair**

P.O. BOX 608 – SIERRA STREET  
BISHOP, CA 93515  
(760) 873-3588

Website: [www.tricountyfair.com](http://www.tricountyfair.com)

## **MEETING NOTICE**

The 18<sup>th</sup> DAA Board of Directors will be holding a regular monthly fair board meeting on  
Wednesday, January 9, 2019 @ 6:00 p.m.

In the Tallman Pavilion at Tri-County Fairgrounds  
Sierra Street & Fair Drive, Bishop, CA 93514

*Notice to Public: December 21, 2018*

## **BOARD OF DIRECTORS**

Paul Dostie (President), Judy Waggoner (Vice President), Wanda Summers (Second Vice President), Corinna Korpi, Jaque Hickman, Joanne Parsons

## **STAFF**

Jen McGuire, CEO, Julie Hemann, Office Manager, Robert Long, Maintenance

## **OUR COMMITMENT TO TRANSPARENCY**

- The public is invited and welcome to attend all noticed meetings. A complete meeting agenda packet will be made available to all public members attending the meetings. Meeting notices and agendas of the 18<sup>th</sup> District Agricultural Association required by the Bagley-Keene Open Meeting Act are accessible on the internet at <https://www.cdfa.ca.gov/egov/fe/> until further notice, and are posted at least 10 days prior to the meeting.
- Further information regarding this scheduled meeting of the Board of Directors for the 18<sup>th</sup> District Agricultural Association may be obtained by contacting the Tri-County Fair at [info@tricountyfair.com](mailto:info@tricountyfair.com) or (760) 873-3588.

## **PUBLIC PARTICIPATION**

- Members of the public are welcome and may request items to be included on the agenda of any noticed meeting. The items must be directly related to business of the Eastern Sierra Tri-County Fairgrounds. Requests for placement must be made in writing and delivered to the fair office no later than 4 p.m. twelve (12) business days prior to the board meeting.
- The “Public Comment” agenda item is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Participation during the “Public Comment” section will be limited to five (5) minutes per speaker.
- The public is welcome and may also participate in discussion and comment on action items that are listed on the agenda.

## **AMERICANS WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 18th District Agricultural Association Board or Committee meeting, or about other Fair activities, may request assistance from the Tri-County Fair at [info@tricountyfair.com](mailto:info@tricountyfair.com) or (760) 873-3588. Requests should be made one (1) week in advance whenever possible.

## BOARD MEETING AGENDA

- A. **CALL TO ORDER:** President Paul Dostie  
All matters listed as “Discussion/Action by Board” on this agenda, may be considered for action as listed. Any item not listed may not be considered at this meeting. Items on this agenda may be considered in any order at the discretion of the President
- B. **PLEDGE OF ALLEGIANCE:** President Paul Dostie
- C. **ROLL CALL:** Directors Present, Directors Excused and declaration of a quorum.
- D. **INTRODUCTION OF GUESTS AND STAFF** – Introduction of new CEO Jen McGuire
- E. **CONSENT AGENDA:** (Action by Board) All matters listed under Consent Calendar are routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.
- a. Review & Approval of November 12, 2018 Board Meeting Minutes and December 12, 2018 Board Meeting Minutes.
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Public Comment is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Public participation during the “Public Comment” section will be limited to five (5) minutes per speaker.
- G. **REPORTS AND INFORMATION:** (Information/Action by Board)
1. Report from Staff – CEO, Jen McGuire
  2. Report from Staff - Maintenance - Robert Long.
  3. Report from Staff – Office - Julie Hemann
    - a. General Office Report
    - b. Update on Financials
  4. Deferred Maintenance Update – Judy
  5. Water System Report – Dan Duffy
  6. Solar System Report – Dan Duffy
  7. Upcoming Events
- H. **NEW BUSINESS:** (*Information/Action by Board*)
1. 2019 Budget Approval
  2. 2019 Election of Board Officers
  3. Delegation of Authority – Jen McGuire, CEO, authorized to sign contracts and checks on behalf of the 18<sup>th</sup> DAA
  4. Delegation of Authority – Jen McGuire, CEO, authorized delegate for Worker’s Compensation on behalf of the 18<sup>th</sup> DAA

5. Discuss Horse Stall Rental and use of pastures
6. Friends of the Fair – renew this group
7. Sale of the Surplus Trailers
8. Worker’s Compensation Insurance covering volunteers

I. **OLD BUSINESS:** (*Information/Action by Board*)

1. Discuss water allocation for Bishop Veterinary Hospital.
2. Correspondence
  - Circular Letter D2018-05 CDFA Policies and DAAs
  - Circular Letter D2018-10 2018 Statement of Operations

K. **MATTERS OF INFORMATION:** (Informational/Non-Action Items)

No discussion/debate in topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.

1. Director Comments.
2. Board Meeting Schedule.
3. Agenda Items: Items for discussion and/or action listed on the next regularly scheduled board meeting agenda.

L. **ADJOURNMENT:**