

## **MEETING NOTICE**

18th District Agricultural Association/Eastern Sierra Tri-County Fair  
Sierra Street  
P.O. BOX 608  
BISHOP, CA 93515  
(760) 873-3588  
Website: [www.tricountyfair.com](http://www.tricountyfair.com)  
Notice to Public: February 2, 2018

## **MEETING NOTICE**

The 18<sup>th</sup> DAA Board of Directors will be holding a Regular Board Meeting to include a Board Planning Session  
on  
February 13, 2018 at 8:00 am  
To be held in the Tallman Pavilion at the Eastern Sierra Tri-County Fairgrounds, Sierra Street, Bishop, CA.

## **BOARD OF DIRECTORS**

Paul Dostie (President), Judy Waggoner (Vice President), Wanda Summers (Second Vice President),  
Jaque Hickman, Corinna Korpi, Joanne Parsons

## **STAFF**

Suzie Wolfersberger (CEO) & Betty-Jo Whitman

## **PUBLIC PARTICIPATION**

Members of the public are welcome to any meeting and may suggest items to be placed on the agenda in advance of any Board meeting. The items must be directly related to the business of the fair (18<sup>th</sup> DAA) and their placement on the agenda is within the discretion of the fair. Requests for agenda items must be made in writing and delivered to the fair office no later than 4:00 p.m., twelve (12<sup>th</sup>) business days prior to the Board meeting. Items placed on the agenda will be for information and discussion so that the Board may be advised of the views of the community.

While the Board values the participation of the public, the Board President reserves the right to limit the time for public comment on agenda items to a maximum of five (5) minutes per speaker from the public in order to proceed with the agenda of the day. As required, Meeting Notice & Agenda are posted at [www.tricountyfair.com](http://www.tricountyfair.com). For additional information, contact the Tri-County Fair at [info@tricountyfair.com](mailto:info@tricountyfair.com) or (760)-873-3588.

## **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 18<sup>th</sup> District Agricultural Association Board or Committee meetings, or in connection with other Tri-County Fair activities, may request assistance by contacting Suzie Wolfersberger at the Tri-County Fair Office, Sierra Street Bishop, CA, by calling (760)-873-3588, or by written notice request to P.O. Box, 608, Bishop, CA 93515. Providing your request at least one (1) week in advance whenever possible will help ensure availability of the requested accommodation.

## **MEETING AGENDA**

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

- A. CALL TO ORDER:** President Paul Dostie
- B. PLEDGE OF ALLEGIANCE:** President Paul Dostie
- C. ROLL CALL OF DIRECTORS:**

**D. INTRODUCTION OF GUESTS AND STAFF:**

**E. CONSENT AGENDA:** (Action by Board) all items on the consent agenda are to be approved in one motion unless a Board members request separate action on a specific item.

- a. Review & Approval of January 17, 2018 Board Minutes.
- b. Review & Approval of January 29, 2018 Board Minutes.

**F. COMMUNITY RELATIONS/PUBLIC COMMENT:** Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that the Board President reserves the right to limit the time for public comment to a maximum of five minutes per speaker in order to proceed with the agenda of the day and/or to place the item on the agenda of a subsequent meeting in accordance with state law, the Board will not comment or otherwise consider any Public Comment item for business until and unless such item has been properly noticed on the agenda of a future meeting. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered by the Board.

**G. MANAGER'S REPORT:**

1. **2018 Home & Recreation Show**

**Tri-County Fair**  
**Board of Directors**  
**Planning Session Agenda**  
**February 13, 2018**

1. **Welcome** - Paul Dostie, Board President
2. **Introductions/Opening Comments** - Board of Directors and Doug Lofstrom - Facilitator, Retired CEO OC Fair & Event Center
3. **Short-Term Organization Plan** - Doug Lofstrom  
**(Information)**  
Discussion:  
Situation Analysis  
Short-Term Team Goals & Objectives  
Management Options  
**(Action Item)**  
Approve Short-Term Organization Plan
4. **CEO Search, Recruitment & Selection** - Doug Lofstrom  
**(Information)**  
Discussion:  
Process Goals & Objectives  
Process Steps  
Schedule  
Process Implementation Options - Recruitment Firm, In-house  
**(Action Item)**  
Approve Process implementation
5. **CEO Profile** - Doug Lofstrom  
**(Action Item)**  
Develop CEO Profile

**6. CEO/Board of Directors Relationship - Doug Lofstrom  
(Information)**

Discussion to provide understanding and importance of the CEO  
And Board of Directors relationship.

**7. Other Matters/Q&A - Board of Directors  
(Information)**

Discussion and opportunity to acquire information relating to  
Fair operations/production, fairgrounds/facility operations, year-  
round events and the fair industry in order to enhance  
understanding of the fair business and gain relevant background  
information in order to assist with decision making.

**8. CLOSED SESSION: Closed Meeting**

Pursuant to the Division Government Code Section 11126, the Board is  
Authorized to meet in Closed Session for the purpose of considering  
matters involving:

Personnel Matters: Government Code Section 11126(a)(1)  
CEO Recruitment

**9. Reconvene into Open Session**

Report of actions, if any, taken during Closed Session

**10. Next Steps - Board of Directors  
(Action Item)**

**H. MATTERS OF INFORMATION:** No discussion/debate in topics introduced under the Matters of  
Information will be permitted. No action will be taken on such comment at this time, as law requires  
formal public notice prior to any action on an agenda item.

1. Directors Comments:

2. Managers Comments:

3. Next Board Meeting Information:

a. February 22, 2018 at 10:00am in the Tallman Pavilion

b. Agenda Items: Items for discussion and/or action listed on the next regularly scheduled  
board meeting agenda.

i. High Sierra Containers – Cargo Containers

ii. John Allison – Community Member

iii. Fair Horseshow – Tammy Allen

iv. Home Show

v. Fair Entertainment

vi. JLS Contracts & Auction %

vii. Community Planning Meeting

**I. ADJOURNMENT:**