

## **MEETING NOTICE**

18th District Agricultural Association/Eastern Sierra Tri-County Fair

P.O. BOX 608 – SIERRA STREET

BISHOP, CA 93515

(760) 873-3588

Website: [www.tricountyfair.com](http://www.tricountyfair.com)

Notice to Public: February 26, 2017

### **MEETING NOTICE**

The 18<sup>th</sup> DAA Board of Directors will be holding a regular monthly fair board meeting on

WEDNESDAY – March 8, 2017 @ 9:00 a.m.

To be held at the Board of Director's Room- Eastern Sierra Tri-County Fairgrounds, Main Office Sierra Street, Bishop, CA.

### **BOARD OF DIRECTORS**

Joanne Parsons (President), Gina McKinzey (Vice President), Jaque Hickman (Second Vice President),  
Wanda Summers, Judy Waggoner, Corinna Korpi, Paul Dostie

### **STAFF**

Suzie Wolfersberger (CEO), Ben Barlow (Maintenance Supervisor)

### **PUBLIC PARTICIPATION**

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (18<sup>th</sup> DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. on the twelfth (12<sup>th</sup>) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 18<sup>th</sup> District Agricultural Association Board or Committee meetings, or in connection with other Tri-County Fair activities, may request assistance at the Tri-County Fair Office, Sierra Street Bishop, CA or by calling 760-873-3588. Request should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at [www.tricountyfair.com](http://www.tricountyfair.com). For additional information, contact the Tri-County Fair at [info@tricountyfair.com](mailto:info@tricountyfair.com) or (760)873-3588.

### **MEETING AGENDA**

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

- A. **CALL TO ORDER:** President Joanne Parsons
- B. **PLEDGE OF ALLEGIANCE:**
- C. **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused.
- D. **INTRODUCTION OF GUESTS AND STAFF:**
- E. **CONSENT AGENDA:** (Action by Board) All items on the consent agenda are to be approved in one motion unless a board members request separate action on a specific item.
  - a. Review & Approval of February 8, 2017 Board Minutes.
  - b. Review & Approval of Bills.
  - c. Review & Approval of Contracts.
  - d. Review & Approval of Refunds.
  - e. Review & Approval of Current Financial Reports.
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under thus Board's jurisdiction. Please be informed that the public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly noticed at a future meeting. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **REPORTS AND INFORMATION:** (*Informational/Action by Board*)
  1. Correspondence:
    - a. Presentation of correspondence.
  2. Committee Reports: None at this time

3. CEO Report
  - a. Financial Report:
    - i. 2011-2015 Audit/Review Update
    - ii. DWP Lease
  - b. Administrative Operations Report:
    - i. Security Camera System
    - ii. Interviews Maintenance
    - iii. Nevada Family Law Conference
    - iv. Arena Usage
    - v. Emergency Stall Usage
  - c. Maintenance Operations Report:
    - i. Charles Brown/Livestock bathroom repairs.
    - ii. Well Work - regulation with Water Boards.
    - iii. Painting Cashbaugh Arena
    - iv. Main Fair Office Facelift.
    - v. Charles Brown Heater Repairs/Roof Repairs
4. Friends of the Eastern Sierra Tri-County Fairgrounds Non-Profit Report:
  - a. "Home, Garden, Recreation and Family Fun Event" May 5, 2017 6-9pm, May 6, 2017 9am-3pm.
    - i. Suddenlink Sponsorship Opportunity
    - ii. Board Volunteers needed to visit Tri-County Businesses.

**H. OLD BUSINESS: (Information/Action by Board)**

1. Inyo County Tobacco/Cannabis Presentation
2. 700 Forms-Due

**I. NEW BUSINESS: (Information/Action by Board)**

1. 18<sup>th</sup> DAA/Eastern Sierra Tri-County Fair Mission Statement
2. 18<sup>th</sup> DAA/Eastern Sierra Tri-County Fair Policies (1987)
3. Emergency Plan for Inyo and Mono Counties

**J. OTHER BUSINESS: (Information/Action by Board)**

1. Skandar Productions Presentation (5-10 minutes)

**K. CLOSED SESSION: Closed Meeting**

Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

1. Pending Litigation (GCS 11126 (e)): None at this time.
2. Personnel Matters (GCS 11126 (a)): Ongoing personnel issues, resolution.
3. Real Estate Matters (GCS 11126 (c) (7)): None at this time.
4. Security Matters (GCS 11126 (c) (18)): None at this time.

**L. OPEN SESSION: Action from Closed Session**

**M. MATTERS OF INFORMATION: No discussion/debate in topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.**

1. Directions Comments:
2. Managers Comments:
3. Next Board Meeting Information:
  - a. April 12, 2017 @ 9:00 am @ the Board of Directions Room Located at the Fair Main Office - Eastern Sierra Tri-County Fairgrounds- Bishop, CA.
  - b. Agenda Items: Items for discussion and/or action listed on the next regularly scheduled board meeting agenda.
    - i.
    - ii.
    - iii.
    - iv.

**N. ADJOURNMENT:**