

MEETING NOTICE

18th District Agricultural Association/Eastern Sierra Tri-County Fair
Sierra Street
P.O. BOX 608
BISHOP, CA 93515
(760) 873-3588

Website: www.tricountyfair.com
Notice to Public: October 15, 2017

MEETING NOTICE

The 18th DAA Board of Directors will be holding a regular monthly fair board meeting on
Wednesday –October 25, 2017 @ 10:00 am
To be held in the Tallman Pavilion at the Eastern Sierra Tri-County Fairgrounds, Sierra Street, Bishop, CA.

BOARD OF DIRECTORS

Joanne Parsons (President), Gina McKinzey (Vice President), Jaque Hickman (Second Vice President),
Wanda Summers, Judy Waggoner, Corinna Korpi, Paul Dostie

STAFF

Suzie Wolfersberger (CEO) & Betty-Jo Whitman

PUBLIC PARTICIPATION

Members of the public are welcome to any meeting and may suggest items to be placed on the agenda in advance of any Board meeting. The items must be directly related to the business of the fair (18th DAA) and their placement on the agenda is within the discretion of the fair. Requests for agenda items must be made in writing and delivered to the fair office no later than 4:00 p.m., twelve (12th) business days prior to the Board meeting. Items placed on the agenda will be for information and discussion so that the Board may be advised of the views of the community.

While the Board values the participation of the public, the Board President reserves the right to limit the time for public comment on agenda items to a maximum of five (5) minutes per speaker from the public in order to proceed with the agenda of the day. As required, Meeting Notice & Agenda are posted at www.tricountyfair.com. For additional information, contact the Tri-County Fair at info@tricountyfair.com or (760)-873-3588.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 18th District Agricultural Association Board or Committee meetings, or in connection with other Tri-County Fair activities, may request assistance by contacting Suzie Wolfersberger at the Tri-County Fair Office, Sierra Street Bishop, CA, by calling (760)-873-3588, or by written notice request to P.O. Box, 608, Bishop, CA 93515. Providing your request at least one (1) week in advance whenever possible will help ensure availability of the requested accommodation.

MEETING AGENDA

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

- A. CALL TO ORDER:** President Joanne Parsons
- B. PLEDGE OF ALLEGIANCE:** President Joanne Parsons
- C. ROLL CALL OF DIRECTORS:**
- D. INTRODUCTION OF GUESTS AND STAFF:**
- E. CONSENT AGENDA:** (Action by Board) all items on the consent agenda are to be approved in one motion unless a Board members request separate action on a specific item.
 - a. Review & Approval of August 9, 2017 Board Minutes.
 - b. Review & Approval of August 31, 2017 Board Minutes.
 - c. Review & Approval of September 13, 2017 Board Minutes.
 - d. Review & Approval of October 11, 2017 Board Minutes.

- e. Review & Approval of Bills.
- f. Review & Approval of Contracts.
 - a. F & M Concessions
 - b. Mule Days
 - c. Inyo Recovery
 - d. DWP Lease
- g. Review & Approval of Current Financial Reports

F. COMMUNITY RELATIONS/PUBLIC COMMENT: Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that the Board President reserves the right to limit the time for public comment to a maximum of five minutes per speaker in order to proceed with the agenda of the day and/or to place the item on the agenda of a subsequent meeting in accordance with state law, the Board will not comment or otherwise consider any Public Comment item for business until and unless such item has been properly noticed on the agenda of a future meeting. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered by the Board.

G. REPORTS AND INFORMATION: *(Informational/Action by Board)*

- 1. Correspondence
- 2. Committee Report
 - a. Executive Committee –
Mule Days, Junior Livestock Show, Friends of the Fair, Volunteers, Media, Policy, Fair, Strategic Planning, Emergency Planning
 - i. Policy – current policies
 - ii. Emergency Planning -
- 3. CEO Report
 - a. Administrative Operations Report:
 - i. JLS Panels
 - ii. JLA Meeting
 - iii. Water Boards Inspection & Recommendation
 - iv. November Fall Managers Conference
 - v. Deferred Maintenance project
 - vi. SCE & Solar Projects
 - vii. Emergency Training
 - viii. 2016 Audit
 - ix. STOP (Statement of Operations)
 - x. Maintenance Supervisor Position

H. OLD BUSINESS: *(Information/Action by Board)*

- 1. Flag Pole – DWP
- 2. Modular Buildings donated to fairgrounds –
 - a. West Coast Barns & Sheds – Cargo Containers

I. NEW BUSINESS: *(Information/Action by Board)*

- 1. Sierra Life Flight – Presentation

J. OTHER BUSINESS: *(Information/Action by Board)*

- 1. LADWP Bishop ADA Compliance Project- Letter received from DWP regarding work to be done to within the Tri-County Fair Lease boundaries.
- 2. State of California CDFA Weighmaster License- Inspection done by State of California. Consideration to have only County Weight and Measures balance scale and not have State License for Junior Livestock Show.
- 3. Board & CEO online training -

K. CLOSED SESSION: Closed Meeting

Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

1. Personnel Matters (GCS 11126 (a)):
 - a. CEO Duty Statement
 - b. CEO Evaluation –
 - c. Personnel issues

L. RECONVENE INTO OPEN SESSION: A Report of action, if any, taken during Closed Session

M. MATTERS OF INFORMATION: No discussion/debate in topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.

1. Directors Comments:
2. Managers Comments:
3. Next Board Meeting Information:
 - a. Tallman Building Located at the -Eastern Sierra Tri-County Fairgrounds- Bishop, CA.
 - b. Agenda Items: Items for discussion and/or action listed on the next regularly scheduled board meeting agenda.
 - i.
 - ii.

N. ADJOURNMENT: